



Bradford Waste Chasers Ltd

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www.wastechasers.co.uk

We are a company limited by guarantee, registered in England (No. 2440774)

The Waste Chasers Office Recycling Service

Bradford Waste Chasers is a not-for-profit, co-operative company that has been providing recycling services to hundreds of businesses throughout West Yorkshire since 1990. We are always happy to discuss how best we can help you recycle your office wastes – just give us a call.

OFFICE WASTE PAPER SERVICE

The standard service we offer is to collect up to 20 sacks of office grade paper from a central, ground floor collection point with easy access for a 7.5 tonne vehicle. Sacks to weigh no more than 15kg each. The charge for this is £16+VAT

For no charge, we can provide you with:

- **re-usable sacks** for your waste paper
- **Wheeled bins** of several sizes – free rental for frequent collections (at least six-weekly)

We can also provide you with receptacles to help you collect your waste paper in your offices:

- **Desk-Tidy:** A4 sized box to put on a desk top @**50 p each**
- **Cardboard Bin:** holds a sack inside it, and is suitable for next to photocopiers @**£3.00 each**

We will collect your waste paper as you require, or you can arrange for a regular collection.

- Your waste paper must be '**office grade**' (see below)
- On your collection day, your paper needs to be stored on the ground floor and be **easily accessible** to our driver
- Charges are negotiable for joint collections in same building.

ALTERNATIVE & ADDITIONAL OPTIONS

- We can collect and recycle **LOW GRADE WASTE PAPER**, at an additional charge of **£1 per sack**
- We are happy to make collections from **LESS ACCESSIBLE** storage places, but we must make an additional charge to cover the time taken. It's typically in the region of **£5 per collection**
- For waste paper requiring **CONFIDENTIAL SHREDDING**, we provide you with special sacks and tamper-evident ties. When you have filled and sealed each sack, we collect them using a closed box vehicle, and shred the contents at our premises. The shredded paper is later pulped at a paper mill. There is an additional charge of **£4.50 per sack** for the shredding service. Certificates of Destruction can be supplied on request

*****NB IF YOU HAVE TEN OR MORE SACKS OF CONFIDENTIAL WASTE AS PART OF YOUR COLLECTION, WE WILL WAIVE THE STANDARD COLLECTION CHARGE OF**

£16.00!***

WASTE PAPER GRADES

Office grade waste paper refers to:

- ✓ Letter / photocopy paper (white or pastel coloured), computer print-outs,
- ✗ but not: any low grade paper - see below.

Low grade waste paper refers to waste paper which includes:

Bright Coloured paper, Envelopes, glossy paper, glued paper, card, books, carbon paper, newspapers and magazines, pamphlets etc. **NO PLASTIC ALLOWED**

CARDBOARD & OTHER MATERIALS

We no longer offer a cardboard only collection. We will collect cardboard from you if we are collecting office grade paper at the same time. We can collect cardboard which is flattened, and taped into bundles which can be carried under one arm . Each bundle is charged at **60p**.

We can also collect the following from you, with your waste paper, at **NO EXTRA CHARGE**:

- **PRINTER TONER CARTRIDGES**

ARCHIVE AND ONE-OFF CLEAR-OUTS

We are very flexible in meeting your requirements for collecting end-of-life archives and similar clear-outs. The charge will depend on the amount and grade of the material, its accessibility and whether it needs shredding.

HELP AND ADVICE

It's usual for a company to need some assistance in setting up a recycling scheme from scratch, and in maintaining its efficiency over time. Bradford Waste Chasers is happy to share the expertise it has gained over 20 years of working with office-based businesses to recycle their waste.

We also offer a consultancy service for new or old customers who would like concentrated help in assessing the potential for recycling within their premises, separating waste streams, choosing containers and so on. Please ask for details of charges.

For more info. visit our website at www.wastechasers.co.uk